

WOODSTOCK HISTORIC PROPERTIES COMMISSION
REGULAR MEETING MINUTES
Monday, October 24, 2016

1. The meeting was called to order in Meeting Room B of Town Hall at 7:024 P.M. by Myron Stachiw, Chairperson. Other Commission members attending were Tom Chase, Kristen Heitert, Jean McClellan, Donald Froehlich, and Harold Bishop.
2. Designation of Alternates: Donald Froehlich nominated on a motion by Myron Stachiw, seconded by Tom Chase, unanimously approved.
3. Review of Minutes: Minutes of September 22, 2016, were approved on a motion by Donald Froehlich, seconded by Tom Chase, unanimously approved.
4. Public Comment: None
5. Correspondence: None
6. Old Business
 - Cemetery database public presentation scheduled for November 29
 - a. T. Chase passed along schedule information to Ruth Shapleigh Brown of the CT Gravestone Network and Marcy Dawley of the Last Green Valley – both said they would disseminate the information through their respective networks
 - b. J. McClellan collected emails for local historical societies and will send out information to them once the informational flyer is finalized
 - c. K. Heitert contacted Brian Jones and Nicholas Bellantoni (current and former CT state archaeologists) and both agreed to speak as part of the presentation program – will send along paper titles and preferred affiliations asap
 - d. M. Stachiw contacted Mary Dunne at CT SHPO who has agreed to come to the presentation; also provided a comprehensive list of contact information for nearby historical societies, planning departments, etc. that should be invited to the public presentation
 - e. K. Heitert will draft flyer text for HPC review and approval so that it can be formatted and emailed out by early November
 - f. Special meeting to be noticed for Tuesday, November 1, at 7pm to coordinate and email invitations to interested organizations/individuals/towns
7. New Business
 - M. Stachiw and T. Chase Tom discussed correspondence with family member associated with Hatchet Pond and its associated cemetery – agreed to schedule a walkover of the property in spring 2017 once snow is gone
 - Review of meeting schedule for January 2017 through January 2018; M. Stachiw moved to approve the schedule, seconded by T. Chase, unanimously approved
8. Adjournment at 7:45 PM on motion by J. McClellan, seconded by K. Heitert, unanimously approved. Respectfully submitted, Kristen Heitert, Clerk

Please note that while these minutes may be published, they are not approved by the Commission until the next meeting date.